

**MINUTES OF A MEETING OF HARDEN VILLAGE COUNCIL  
HELD ON 11<sup>th</sup> APRIL 2024 AT 7.15PM IN HARDEN MEMORIAL HALL**

**Present:** Cllr Richard Smith  
Cllr Falak Ahmed  
Cllr Haydn Cavanagh  
Cllr Seda Irani  
Quinten Crossland (Village Warden)  
Ken Eastwood (Clerk)  
1 Member of the public

**1/04/24 Election of Chair**

It was proposed that Cllr Smith be elected as Chair by Cllr Cavanagh, voted unanimously.

**2/04/24 Apologies for Absence**

Apologies were received from Cllr Kay Kirkham. The reason for absence was approved.

**3/04/24 Disclosures of Interest**

None.

**4/04/24 Minutes of Meetings**

- a) The minutes of the Village Council meeting held on 14<sup>th</sup> March, 2024 were proposed as a correct record by Cllr Cavanagh.
- b) The outstanding issues report was duly noted.

**5/04/24 Public Representation**

None.

(Cllr Ahmed left the meeting)

**6/04/24 Planning Matters**

- a) 24/00885/HOU - Roof raise and rear dormer at 39 Moor Edge, Harden.
- b) 24/01155/HOU - Single storey side extension along with associated internal alterations at 8 Progress Avenue, Harden.
- c) 24/01211/HOU - Single storey rear extension with first floor balcony at 10 Meadow Close, Harden.

**Resolved:**

The Village Council has no objection to the applications.

(Planning applications can be viewed via Bradford Council's online system <https://planning.bradford.gov.uk/online-applications/>).

**7/04/24 Village Warden**

The Village Warden's monthly report was noted. There was a discussion about dog fouling in the village and the disposal of bagged dog waste. Concerns about general waste accumulating around the shops were also raised. It was noted that the community public access defibrillator had recently been used, for the second time since Christmas.

**Resolved:**

The Village Warden to liaise with Cllr Cavanagh over development of local maps indicating location of waste bins.

Cllr Smith to discuss general waste issues with village centre shops.

The Clerk to add defibrillator provision to the Outstanding Issues Report, for future consideration by Council.

**8/04/24 Council Vacancy**

No requests for co-option had been received. Members discussed different approaches to promoting the vacancies and the work undertaken by the Village Council. It was suggested that in addition to planned actions, a Council presence at the Harden Horticultural Show could be worthwhile, particularly if the Council had a stall with display materials and suitable promotional merchandise.

**Resolved:**

The Clerk and Cllr Cavanagh to liaise further and explore the opportunity of holding a stall at the show, with the Harden Beck horticultural Society.

**9/04/24 Community Newsletter**

It was noted that the Council had been asked for content for the next edition of the Tittle Tattle community newsletter. The deadline for submission of content being 26<sup>th</sup> April, 2024.

**Resolved:**

Cllr Smith to draft a suitable article with a particular focus on the existing Council vacancies. Cllr Irani to provide text explaining her recent interest in joining the Council. The Clerk and all Members to provide additional supportive texts to assist Cllr Smith.

**10/04/24 Exchange of Information**

A resident had raised concerns about the cherry trees on Wilsden Road. It was noted that Bradford Council had recently undertaken some works and had informed the Village Warden of their intention to do further work at an appropriate time later in the year.

A resident had commented on the visual intrusion caused by the parcel collection and storage facility recently installed in the Village Centre. The Clerk was asked to refer the matter to Bradford Council's Planning Service.

**11/04/24 Correspondence**

- a) Email from the Rural Services Network re. invitation to join the Rural Village Services Group. Noted. Resolved to join the group for 12 months and evaluate value. £50 membership fee approved. The Clerk was asked to progress.
- b) Email from National Allotment Society, Yorkshire Branch re. quarterly meeting. Noted. Agreed that until the Council has provided local allotments, participation in branch meetings was of limited value.
- c) Email re. flower festival at Harden Congregational Church on the 7, 8 & 9<sup>th</sup> June, 2024. The Village Warden was asked to prepare a suitable tub of flowers with Harden Village Council branding (laminated plaque). Expenditure up to £50 was approved.
- d) Email from St Ives resident re. incidents at the Mansion House. Noted. Cllr Kirkham to attend the next meeting, planned for Tuesday 23<sup>rd</sup> April, 6.00pm at the Golf Club.
- e) Email from Keighley Area Coordinator re. Local Councils' Liaison Group meeting. Cllr Smith to attend the meeting on Monday 22<sup>nd</sup> April at 6.00pm at Ilkley Town Hall.
- f) Email from PKF Littlejohn re. 2023/24 external audit arrangements. Noted.

**12/04/24 Financial Matters****Resolved:**

- d) To authorise the following payments: -

<b>Payee</b>	<b>Amount</b>	<b>Description</b>
Bradford Council	£2,789.53	Payroll
Ken Eastwood	£13.50	Mileage expenses
Quinten Crossland	£3.60	Mileage expenses
Association of Local Council Clerks (ALCC)	£50.00	Annual membership
Yorkshire Local Councils Associations (YLCA)	£613.00	Annual membership

- e) To approve the 2024/25 Payroll Service Level Agreement from Bradford Council and to authorise subscription to the Payroll & Pension Liaison Service at a cost of £600.
- f) To authorise the Warden and Clerk to place an order with Carlton Nurseries for the supply of compost, mulch and plants for 2 x planters and 4 x barrier baskets and to approve associated expenditure of up to £600.
- g) To note the balances and bank reconciliation reports.

**13/04/24 Minor Items and Items for Next Agenda**

None.

**14/04/24      Next Meeting**

Confirmed the date of the Annual Village Council meeting, as 9<sup>th</sup> May 2024, at 7.15pm. The Chair closed the meeting at 8.30pm.